## JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA BOARD ANNUAL MEETING MINUTES

Skiff Medical Center, 204 N 4th Ave East, Newton Wednesday August 30, 2017 at 5:15 pm

| Name   | Present | Absent | Excused | Unexcused | Non-Board |
|--|---------|--------|---------|-----------|-----------|
| John Grennan (business) Board Vice Chair       | Х       |        |         |           |           |
| Steve McCombs (elected)                        | Х       |        |         |           |           |
| John Leeper (citizen)                          | Х       |        |         |           |           |
| Muriel Johannessen (faith)                     | Х       |        |         |           |           |
| Doug Cameron (education)                       |         | Х      | Х       |           |           |
| Mary Lindberg (citizen) Board Treasurer        | Х       |        |         |           |           |
| Britney Schnathorst (consumer) Board Chair     | Х       |        |         |           |           |
| Betty Moll (health)                            | Х       |        |         |           |           |
| Julie Wendl (human services)                   | Х       |        |         |           |           |
|  |         |        |         |           |           |
| Amy Blanchard (Director)                       | Х       |        |         |           | Χ         |
| Wes Breckenridge (Representative, District 29) | Х       |        |         |           | Χ         |
| Rachel Garner (MCPH PAT)                       | Х       |        |         |           | Χ         |
| Dara Madigan (WAGE\$)                          | Х       |        |         |           | Х         |
| Denice Fischer (Jasper ISU Ext)                | Х       |        |         |           | Χ         |
| Brenda O'Halloran (CCR&R)                      | Х       |        |         |           | Х         |
| Jackie Sparks (Jasper PAT)                     | Х       |        |         |           | Х         |
| Sue Gienger (CCR&R)                            | Х       |        |         |           | Х         |
| Christy Moore (MICA Family Connections)        | Х       |        |         |           | Х         |
| Teresa McCombs (Citizen)                       | Х       |        |         |           | X         |

- I. The meeting was called to order by Britney Schnathorst, Chair, at 5:19 pm.
- II. Roll Call: JMP Board Members present include McCombs, Grennan, Leeper, Johannessen, Lindberg, Moll, Schnathorst and Wendl. Cameron was absent. A quorum was reached.
- III. Approval of Minutes: **Motion to approve** minutes of June 21, 2017 board meeting by Johannesson. **Seconded** by Moll . Motion passed unanimously.
- IV. Introductions of board members to Representative Wes Breckendridge.
- V. Public Comment/Provider Reports: Providers each introduced themselves and provided a brief description of their program for Representative Breckenridge. Additionally, Garner reported MCPH served 87 families in FY17 and had 141 in attendance at socialization events. Madigan reported the new WAGE\$ program has received applications from all three counties representing 5 programs. Gienger reported on several new programs to QRS. Moore reported the new curriculum, Partners for Healthy Babies, is going well. Fischer reported the training needs assessment is going out.
- VI. Representative Breckenridge discussed current issues in Iowa legislature such as the \$97 million budget deficit, pending legislation for 2018 and causes that are important to him as a representative. Board members took the opportunity to also ask questions.
- VII. Treasurer's Report: Board reviewed the year end fiscal report and the report current as of July 31, 2017. Lindberg highlighted the consistent spending patterns by our providers over the course of the fiscal year, to include year-end spending. Schnathorst asked the Treasurer's Report be accepted and filed for audit.

VIII. Director's Report: The director's report was included in the board packet. Leeper inquired about the new designation system for ECI. JMP is slated for a mid-cycle review in 2017. Blanchard is unsure what this will look like just yet. Blanchard is considering joining the Governance, Planning and Administration Committee for ECI. Blanchard also discussed the limited funding available for preschool scholarships in relation to demand and is considering ways to best allocate funding equitably among the preschool programs.

## IX. Old Business:

a. Sparks reported on the succession plan for Jasper Parents as Teachers. Garner and Sparks have been working closely to ensure there is no disruption to services for families. Sparks is concerned about the staff and how the shift in leadership will affect them.

## X. New Business:

a. Carry-forward Allocation: The Board allocated \$41,882.11 in carry forward as follows:

| Allocated (8/30/17)                  |        | \$31,603.38 |          | \$10,278.73 | \$41,882.11 |
|--------------------------------------|--------|-------------|----------|-------------|-------------|
|                                      |        |             |          |             | Carry       |
|                                      |        |             |          |             | Forward     |
| Carry Forward:                       | SR QI  | SR Other    | EC Admin | EC Prog     | Total       |
| Director/Board Expenses              |        | \$948.40    | Х        | Х           | \$948.40    |
| Audit                                |        | \$200.00    |          |             | \$200.00    |
| GPCF-Preschool Scholarship Fund      | X      | \$26,760.98 | X        | Χ           | \$26,760.68 |
| GCDC Sliding Fee Scale               | Х      | \$1,500.00  | X        | Х           | \$1,500.00  |
| Grinnell Regional Public Health      |        | \$294.00    | Х        | Х           | \$294.00    |
| Jasper Co Extension                  | Х      | Х           | Х        | \$6,100.00  | \$6,100.00  |
| Orchard Place-Quality Improve Grants |        | \$400.00    | Х        |             | \$400.00    |
| Extended 4 year Preschool Mini-Grant |        | \$1,500.00  | Х        |             | \$1,500.00  |
| Professional Development Mini Grant  |        |             |          | \$4,178.73  | \$4,178.73  |
|                                      | \$0.00 | \$31,603.38 |          | \$10,278.73 | \$41,881.81 |

**Motion** to approve the carry-forward allocations by Leeper. **Seconded** by Lindberg. Motion passed unanimously.

- b. Annual Report: The annual report was included with the board packet and a hard copy was distributed at the meeting for review. With the exception of a few minor edits and after reviewing the assurances, the board agreed the report is ready for submission. **Motion** to accept the FY17 JMP ECI Annual Report by Leeper. **Seconded** by McCombs. Motion passed unanimously.
- XI. OTHER- none.
- XII. Adjournment: **Motion** by Wendl to adjourn. **Seconded** by Johannessen. Meeting was adjourned at 7 pm. The JMP Board is scheduled to meet October 25, 2017 at 5:15 pm at Skiff Medical Center in Newton.