



2019 GPCF Instant Impact Grant

GUIDELINES

Nonprofit organizations (501(c)(3)) or public entities are eligible to apply for the GPCF Instant Impact Grant at any time if they are located in or provide services within a particular community or the unincorporated areas of Poweshiek County. Priority will be given to new grant projects (not previously reviewed by PCA) that are innovative and/or collaborative and provide cultural, educational, recreational, wellness support, community enhancement, and/or support for physical and mental health care. The GPCF Instant Impact Grant maximum request is \$1,000. Applications for general campaigns are not accepted.

Every organization approved for a grant will be required to:

- Sign a Grant Agreement,
- Submit a Grant Report within three months of grant award (see report details below),
- Acknowledge Greater Poweshiek Community Foundation in all project marketing materials and press releases, and
- Submit a W-9 <http://www.irs.gov/pub/irs-pdf/fw9.pdf>

GRANT REPORT

If funded you will be required to answer the following questions at project completion:

1. What were your achievements as they relate to the goals and objectives of the project?
2. List the number of adults/youth served as a result of the project.
3. List the agencies or groups with whom you collaborated to make this project happen. Explain how they were involved.
4. Project budget – Include an expense sheet for the project detailing how funds were expended including receipts; include an income sheet for the project including donations received from other groups, individuals and organizations, any in-kind gifts and services the project received (these are encouraged and it is hoped that the grant will serve as the impetus for additional support).
5. Future plans for the project – Do you plan to continue the project?
6. Is there a balance left at the time of the report? If so, you may make a request for a continuation of time to expend the grant monies. Please indicate how you plan to expend the balance and give a time line.
7. Please include at least one photo or press release to demonstrate the project's success.

2019 GPCF Instant Impact Grant Application

Note: Legal applicants are organizations with the 501(c)(3) designation and/or governmental entities, public schools, some non-sectarian church programs, and most post-secondary educational institutions. Other nonprofit organizations may be eligible to apply if they have an eligible fiscal sponsor. By signing this application the fiscal sponsor agrees to use any grant monies awarded from this grant for the proposed project. The Fiscal Sponsor Contact listed below should also sign the Grant Application, W9 and Grant Agreement.

Legal Applicant / Fiscal Sponsor (all applicants complete this line)

Name of Contact Person	Organization	Address	City/State/Zip	Federal Tax ID Number
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Organization Conducting Project / Program (If different from Legal Applicant/Fiscal Sponsor)

Organization	Address	City/State/Zip
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Name of Project/Program _____

Grant Amount Requested (Max of \$1,000) \$_____

Proposed Project Start Date_____ Proposed Project End Date_____

Geographic Area Served within Poweshiek County_____

Contact Person _____ Phone Number _____

E-mail _____

NARRATIVE: On a separate sheet, provide the following information in 1 page or less:

- Outline your program/project and how it will address this need? Who will it benefit?
- Describe how you will measure the impact/results of your efforts.
- Describe total funding needed and other sources applied for and/or secured.

ATTACHMENTS: All attachments are required to be considered for funding:

- A copy of your IRS tax exempt status determination letter unless your organization is a public entity (If you are not a 501(c)(3) you MUST have a fiscal sponsor sign this Grant Application)
- IRS form W9
- A budget for your project

SEND COMPLETED APPLICATIONS: by email- gpcf@greaterpcf.org or by mail to GPCF Instant Impact Grant, PO Box 344, Grinnell, IA 50112. Email grant questions to Nicole Brua-Behrens at nicole@greaterpcf.org or Amy Blanchard at amy@greaterpcf.org or call 641-236-5518.

Signature _____ Date _____
Contact Person for Legal Applicant / Fiscal Sponsor

Signature _____ Date _____
Contact Person for Org. conducting the Project (if different from Legal Applicant/Fiscal Sponsor)